



Application for Admission

You must be at least 18 years of age by first day of class to apply for admissions.

Admission Information

September 2006

- Day Program
 Evening Program

January 2007

- Day Program
 Evening Program

March 2007

- Day Program
 Evening Program

June 2007

- Day Program
 Evening Program

_____ --
 Last Name First Name Middle Initial Social Security Number

 Address City State Zip Code

 Home Phone Cell Phone Work Phone Email

Academic Information

High School Diploma

G.E.D.

Completion Date
//
 Mo. Day Yr.

Post High School Education: (List any place of education attended below beginning with most recent first.)

Place of Education Dates Attended City/State Degree/Certification

Citizenship Information

Alien registration number (please provide a copy of your card) _____

Type of Visa (check one) Permanent resident Student (M-1) Tourist (B-2)
 Business (B-1) Other

Demographic Information

This information is requested for state and federal reporting purposes only and has no bearing on The School of Orthopedic Massage & BodyWork admissions procedures. (Completion of this section is not required.)

Birthdate

Mo. Day Yr.
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Sex

Male
 Female

Country of citizenship (check one)

U.S. Other (specify)
If other: _____

Race (check one)

Alaskan Native American Indian Asian Black/African-American
 Hispanic/Latino Native Hawaiian/other Pacific Islander White/Caucasian

Current Occupation

Previous Occupation

Requirements for Admission Enrollment

- A Recommendation Letter from an employer, a massage therapist, business or medical professional.
- A copy of your high school diploma or G.E.D. certificate (copy of post secondary transcript ok).
- Documentation of having received at least two sessions from a massage or bodywork professional.
- Be at least 18 years of age by the date of class start.
- A completed health history form and massage career questionnaire.
- A completed background check (done by a school official.)
- All students must be physically able to participate through practical application of massage techniques during classes.

Applicant Signature

Date

Parent/Guardian Signature (If minor)

Date

Cancellation/Refund Policy

Cancellation/Refund Policy

Any student that cancels within three business days after signing an enrollment agreement will have all monies refunded. If for any reason an applicant is not accepted by OM, a full refund will be made of all monies paid.

Books, laboratory fees, Manikens and tables are nonrefundable and are **not** returnable.

No refunds will be made after 50% of the program is completed.

For any enrolled OM student that withdraws, is suspended or is dismissed before completing 50% of the course work will be refunded tuition and fees on a pro rated basis plus an administration fee. The pro rated amount is a calculation of total program hours required, less the total program hours completed. The administration fee for a pro-rated refund is \$100.00.

The official date of withdrawal for the student is as follows:

Student initiated withdrawal must be submitted in writing, in person or via Certified Mail to the Administrator.

An OM initiated suspension or dismissal date will be determined by the Administrator in person or via Certified Mail.

An example of the pro-rated refund is as follows:

A student terminating within the first 10 % of the course will be entitled to 90% of the contractual price less the pro-rated administration fee of \$100. 00.

All refunds will be made within thirty days after the cancellation or termination. Unpaid tuition and fees are due within 30 days of the cancellation or termination date.